

TRADEWIN

# RECONCILIATION ROADMAP

## PRE-WORK

Obtain Reconciliation Bond Rider as part of Import Bond. Expeditors as your broker may be able to assist.

## DEFINE FLAGGING RULES

Establish business rules with your Customs Broker for when a shipment should be flagged for Reconciliation.

## START

An Importer's Customs Broker will start flagging entries for Reconciliation.

## MONITOR AND AUDIT

Use ACE to monitor entries flagged for Reconciliation and audit that Customs Broker is following the Business Rules.

## PROVIDE REPORTS

Tradewin's Reconciliation team can support filing entries based on client provided data or clients providing Tradewin with read only access to ACE.

## APPLY INTERNAL ADJUSTMENTS

As internal accounting data is reviewed, the reconciled values can be provided to Tradewin to build the Reconciliation template. Tradewin is also able to aid clients in determining these adjustments.

## DATA TO TRADEWIN

Send data to Tradewin at least 30 days prior to filing deadline. Additional time is needed if Tradewin is to aid in computing entered value.

## TEMPLATE REVIEW

Tradewin will provide Reconciliation entry template to client for review and approval.

## UPLOAD AND TRANSMISSION

Tradewin will upload the Reconciliation entry template and transmit to ABI.

## ENTRY PACKET

Tradewin will provide client with copy of the Reconciliation Header with finalized details of the entry.

\*CBP Recon business rules require only one IOR #, one surety, and one bond # per Recon filing. There are other situations that may also require multiple Reconciliation filings.